



MEETING OF MAYOR AND COUNCIL
JULY 15, 2026 – MINUTES
7:00PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE

Mayor Slavicek called the meeting to order at 7:05pm, and all stood for a moment of silence for our armed forces.

* CALLING OF THE ROLL

Mayor Slavicek

Council President Karczewski

Councilwoman Bohinski

Councilman Dzingleski

Councilman Pirrone

Councilman Reid

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune newspaper, Borough website and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 1, 2026. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

PUBLIC PORTION

MOTION TO OPEN – Councilman Dzingleski
Bohinski
ROLL CALL: 5-0

SECONDED – Councilwoman

Corrine Larsen, Ridgefield Court, inquired about the Borough's involvement with snow plowing in Heather Glen, specifically on Heatherwood Drive. She stated that the residents there were just given an assessment on their property for snow in addition to their HOA fees. Business Administrator Crane stated that we are still in negotiations with the HOA and that from November of 2025 to February 2026 the DPW plowed Heatherwood. Mayor Slavicek stated that in Lakeview Commons they also had an assessment for snow because of the heavy snow this winter and it was \$900.00. Councilman Pirrone stated that she should have received an option to pay it over two installments by mid-August.

Charlie Pistor, Regency Walk, stated that in the Regency Walk complex they went through their entire budget of \$56,000 for snow removal because of the snow this past winter.

MOTION TO CLOSE – Councilman Karczewski
Bohinski
ROLL CALL: 5-0

SECONDED – Councilwoman

* ACCEPTANCE OF MINUTES – June 17, 2026

MOTION – Councilman Dzingleski SECONDED – Councilman Reid

ABSTAIN – Councilman Karczewski

ROLL CALL: 4-1-0

*PUBLIC HEARING ON INTRODUCED 2026 BUDGET

Mayor Slavicek read a statement:

On the 17th of June 2026, The Governing Body is introducing the 2026 municipal budget. The budget is a combined effort of the Mayor, Business Administrator, Chief Financial Officer and the Finance Committee who have had several meetings since January 1, 2026. The Borough maintains three (3) separate operating funds. The resultant Amount to be Raised by Taxation increased \$85,171 or 5.41% to \$1,660,174 from \$1,575,003. The Ratables of the Borough have increased \$1,173,500 or .62% to \$189,121,900 from \$188,295,400. The value of a Tax Point has increased to \$18,912 from \$18,829. The average residential unit value is approximately \$209,127. The tax rate of 87.8¢ is an increase of 4.1¢ from 83.7¢ and the amount of municipal tax that an average residential unit pays will be \$1,836 in 2026 compared to \$1,750 in 2025. The cause of this increase is a decrease in available fund balance and lease rental revenue, an increase in Insurance along with inflationary pressures. Net appropriations are higher by \$136,418 or 5.08%. Significant Areas of Increase: Retiree health benefits, public

safety, debt service and capital improvements. WATER FUND: Total budget \$768,548 – funded by existing customer user fees of \$544,000, fair share fees \$63,184 tower rental fees of \$100,000 and capital reserve of \$14,414. There was a 25% rate increase required to balance the 2026 budget due to the loss non-recurring revenue. The budget appropriations include Purchase of Water of \$420,000 or 54.65% of the total budget and debt service of \$88,158 or 11.47%. SEWER FUND: Total budget \$620,020 – funded by user fees of \$490,000 and surplus of \$100,020 and capital reserve of \$30,000. There is no rate increase required to balance the 2026 budget; However, due to the use of non-recurring revenue a significant increase in the future is possible; The budget appropriations include Treatment of Sewer in the amount of \$380,000 or 61.29% of the total budget. FUTURE PROSPECTS:

- Improvements to Various Roads in 2026 partially funded by NJDOT funds
- HVAC System at Town Hall
- Upgrades to the Water Meters (Borough Wide)
- Sewer Utility User Rates need to be reviewed in 2026 to be in effect in 2027

CONCLUSION: I emphasize that surplus was used to balance the three (3) budgets but must point out that surplus and use of reserves is not always guaranteed. This is my eleventh (11th) budget as Mayor and I will continue to monitor the finance for any changes and start planning for next year and beyond. I will continually review all aspects of the Borough's financial operations in order to ensure that the levels of service to residents are maintained and that expenses incurred are appropriate. The budget will be available on the Borough's website at www.Helmettaboro.com. All of these items will hopefully point to a better future for the Borough. The public hearing on the introduced budget tonight July 15, 2026, at 7 P.M.

MOTION TO OPEN – Councilman Dzingleski
Karczewski
ROLL CALL: 5-0

SECONDED – Councilman

Charlie Pistor, Regency Walk, asked if the statement from the Mayor will be available online. He was informed that the budget will be online.

MOTION TO CLOSE – Councilman Dzingleski
ROLL CALL: 5-0

SECONDED – Councilman Reid

* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for June 2026

RESOLUTIONS:

2026 – 94: Bills List

95: Resolution to Read Budget by Title Only

96: Adoption of 2026 Budget

97: Authorization for Self-Examination of the 2026 Budget

98: Authorizing a Temporary Solicitation Permit Fee for Vendors Participating in

Helmetta Day 2026

99: Resolution for Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the 2027 Roadway Improvements

100: Resolution of the Borough of Helmetta Ratifying the Helmetta Fire Department's Approval of the Membership Application of Joe Fragoso

101: Resolution Authorizing the Execution of Payroll Services Agreement between the Borough of Helmetta and Action Data Services, Inc.

102: Resolution Authorizing Salaries & Wages to be Paid to Employees of the Borough of Helmetta, Retroactive January 1, 2026

103: Extension of Grace Period for 2026 Third Quarter Tax Payment

Borough Attorney Graise asked for Resolution 2026-100 to be pulled from the Consent Agenda as Council can not vote on it at this time.

Resolutions 2026-94 through Resolution 2026-99, and Resolutions 2026-101 through Resolution 2026-103

MOTION -Councilman Karczewski SECONDED – Councilwoman Bohinski

ROLL CALL: 5-0

*ORDINANCE 2026-08 (First Reading/Introduction/Public Hearing August 19, 2026)
AN ORDINANCE OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,
STATE OF NEW JERSEY, AMENDING THE CODE OF THE BOROUGH OF
HELMETTA TO ESTABLISH AGE AND OCCUPANCY REQUIREMENTS FOR AGE-
RESTRICTED RESIDENTIAL DEVELOPMENTS

MOTION -Councilman Karczewski SECONDED – Councilman Pirrone

ROLL CALL: 5-0

*ORDINANCE 2026-09 (First Reading/Introduction/Public Hearing August 19, 2026)
BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2024-08
ADOPTED ON SEPTEMBER 18, 2024, PROVIDING FOR REMEDIATION SITE
IMPROVEMENTS TO THE FORMER ANIMAL SHELTER PROPERTY, IN ORDER TO
INCREASE THE APPROPRIATION THEREFOR BY \$250,000 FOR A TOTAL
APPROPRIATION OF \$600,000, TO INCREASE THE AUTHORIZED BONDS AND
NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY
\$237,500 FOR A TOTAL DEBT AUTHORIZATION OF \$570,000, AND TO INCREASE
THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER
N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN
THE COUNTY OF MIDDLESEX, NEW JERSEY

MOTION -Councilwoman Bohinski SECONDED – Councilman Karczewski

ROLL CALL: 5-0

*ORDINANCE 2026-10 (First Reading/Introduction/Public Hearing August 19, 2026)
CAPITAL ORDINANCE PROVIDING FOR ROADWAY IMPROVEMENTS TO
ERICSON AVENUE AND CLUB DRIVE, AND APPROPRIATING \$317,000
THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE
COUNTY OF MIDDLESEX, NEW JERSEY

MOTION -Councilwoman Bohinski SECONDED – Councilman Reid
ROLL CALL: 5-0

*ORDINANCE 2026-11 (First Reading/Introduction/Public Hearing August 19, 2026)
BOND ORDINANCE PROVIDING FOR THE ACQUISITION AND INSTALLATION OF
RADIO READ WATER METER READER COMPONENT UPGRADES,
APPROPRIATING \$80,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF
\$60,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF,
AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF
MIDDLESEX, NEW JERSEY

MOTION -Councilwoman Bohinski SECONDED – Councilman Karczewski
ROLL CALL: 5-0

* REPORTS of Committees, Business Administrator, Municipal Clerk

Councilman Dzingsleski stated that Helmetta Day 2026 will take place on Saturday, September 12th with a rain date of Sunday, September 13th beginning at 4:00pm at the Maple Street Pavilion. The Borough is once again hosting a school supply drive for local families in need. A bin is located in the front hallway of Borough Hall. He thanked everyone that came out for Spark in the Park, it was a great turnout, and Spotswood did an excellent job.

Councilman Reid thanked everyone that helped and participated in Spark in the Park. Although he couldn't make it, he heard it was great. August 13th beginning at 6:00pm, the Borough will once again be hosting a Splash Bash with the Helmetta Fire Department at the tennis courts, all are welcome!

Council President Karczewski stated that the radios are delayed a month from the Jamesburg Police Department.

Councilwoman Bohinski read a report from the Director of the DPW:

Public Works Update:

We continue to perform daily operational responsibilities, including roadway maintenance, utility operations, facility upkeep, and routine services to ensure the Borough remains safe, clean, and well-maintained.

The Railroad Avenue Storm Drain Basin #2 repairs have been completed.

The Borough continues to await additional information regarding the Community Center improvement project. Once updates are received and the project progresses, they will be shared with the Mayor and Council.

Due to the recent drought conditions and increased water demand, the Borough was required to receive additional water from East Brunswick to maintain adequate levels in the water tower. We

are currently working with East Brunswick regarding the additional billing associated with this increased usage, as they are attempting to apply the charges against days when our contractual water allocation was not fully utilized.

Street sweeping was completed prior to the Fourth of July. The next scheduled round of sweeping is anticipated to take place in December following the completion of the fall leaf season.

Following a resident's sanitary sewer lateral backup on Avenue A and North 13th Street, I arranged for maintenance jetting of the sanitary sewer main to verify that the Borough's infrastructure was clear and functioning properly. The main was found to be in good condition with no obstructions identified.

Looking ahead, I would like to explore the possibility of entering into a shared services agreement with the Borough of Jamesburg for sanitary sewer maintenance, specifically for routine cleaning and jetting of sewer mains. This type of partnership could improve efficiency, reduce costs, and provide operational benefits to both communities.

In addition to these projects, the Department continues to respond to resident concerns, perform preventative maintenance, and complete the day-to-day work necessary to maintain the Borough's infrastructure and public facilities.

Councilwoman Bohinski stated that she was approached by the Spotswood CERT team if we had any Helmetta residents that were interested in joining them. She also stated that e-bikes laws in the state are now in effect and we should consider adopting an ordinance for them.

Councilman Pirrone stated he attended the Board of Education meeting last night, and although not too much was discussed he is looking forward to collaborating with them in the future. He heard Spark in the Park was great, but could not attend, as him and his wife were welcoming their first baby being born.

Mayor Slavicek congratulated Councilman Pirrone on the birth of his new baby boy and thanked everyone for all of their efforts for Spark in the Park.

Borough Engineer Kevin Meade stated he has been in contact with the DPW to move forward with the Community Center project. The 2027 DOT project for Avenue A, Avenue B, and North 13th Street was approved tonight.

Borough Clerk Melissa Hallerman stated that we are now accepting sponsorships for Helmetta Day!

RESOLUTION 2026-104: Closed Session

MOTION -Councilman Karczewski SECONDED – Councilman Pirrone
ROLL CALL: 5-0

* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Dzingleski and SECONDED by Councilwoman Bohinski at 8:08pm. All were in favor.

A handwritten signature in black ink, appearing to read 'M Hall', with a stylized, cursive script.

Melissa Hallerman, RMC
Municipal Clerk

RESOLUTION

2026-94

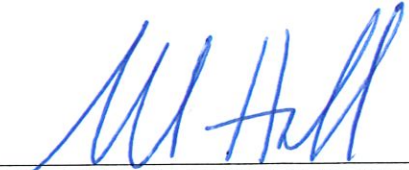
PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Dzingleski			✓			
Pirrone			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 15, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

BOROUGH OF HELMETTA
Bill List By P.O. Number

07/15/2026

06:05 PM

Ranges		Item Status		Purchase Types		Misc	
Range: First to Last Rcvd Batch Id Range: First to Last		Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Vendors: All	
PO #	PO Date	Vendor	Contract	PO Type			
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date Chk/Void Date Invoice
26-00325	05/04/26	COREM005	CORE & MAIN LP				
1 HYDRANT BONNET REPAIR KITS	\$300.00	6-05-55-500-021	B	WATER OPERATING OE	R	05/04/26	07/13/26
2 AG6590 AUTOGUN W/BLUE TOOTH	\$3,325.00	6-05-55-500-021	B	WATER OPERATING OE	R	05/04/26	07/13/26
	\$3,625.00						
26-00421	06/16/26	ALS01	ALS GROUP USA,CORP				
1 MAY SAMPLE ANALYSIS	\$807.00	6-05-55-500-021	B	WATER OPERATING OE	R	06/16/26	07/13/26 TE61285
26-00428	06/17/26	CON04	CONTINENTAL FIRE & SAFETY INC.				
1 ANNUAL FIRE EXTINGUISHER INS	\$676.00	6-01-25-749-020	B	FIRE DEPARTMENT OE	R	06/17/26	07/13/26
26-00430	06/17/26	SGPAV005	S&G PAVING				
1 REPAIR EXISTING INLET	\$1,166.66	6-01-26-765-020	B	STREETS & ROADS OE	R	06/17/26	07/13/26
2 REPAIR EXISTING INLET	\$1,166.67	6-05-55-500-021	B	WATER OPERATING OE	R	06/17/26	07/13/26
3 REPAIR EXISTING INLET	\$1,166.67	6-07-55-500-021	B	SEWER OPERATING OE	R	06/17/26	07/13/26
	\$3,500.00						
26-00431	06/22/26	VIL01	VILLA BORGHESE				
1 PIZZAS- FISHING DERBY	\$270.00	6-01-28-795-020	B	RECREATION OE	R	06/22/26	07/13/26
2 POLL WORKERS-ELECTION DAY	\$103.68	6-01-20-120-020	B	MUNICIPAL CLERK OE	R	06/22/26	07/13/26
	\$373.68						
26-00435	06/22/26	GAR03	GARDEN STATE FIRE & SAFETY,INC				
1 FIRE EXTINGUISHERS-INSPECTION	\$345.50	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	06/22/26	07/13/26

BOROUGH OF HELMETTA

Bill List By P.O. Number

07/15/2026

06:05 PM

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00437	06/29/26	CIT02											
1	WEBSITE 2/1-1/31				\$1,800.00	6-01-20-110-023	B	MAYOR & COUNCIL OE - WEBSITE / R		06/29/26	07/13/26		
26-00438	06/29/26	FRENC005											
1	SHELTER REMEDY				\$2,142.50	C-04-55-909-100	B	ANIMAL SHELTER REMEDIATION 20 R		06/29/26	07/13/26		170190
26-00439	06/29/26	WATER005											
1	BACKUP OPERATOR- MAY 2026				\$300.00	6-05-55-500-021	B	WATER OPERATING OE	R	06/29/26	07/13/26		WHL25M01-17
26-00440	06/29/26	PRIDE005											
1	BACKPACK BLOWER				\$293.50	6-01-26-765-020	B	STREETS & ROADS OE	R	06/29/26	07/13/26		
2	BACKPACK BLOWER				\$293.50	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	06/29/26	07/13/26		
					<u>\$587.00</u>								
26-00441	06/29/26	PAR04											
1	EXTRA DUE FOR INFLATABLES				\$110.00	6-01-28-795-020	B	RECREATION OE	R	06/29/26	07/13/26		
26-00442	06/29/26	JAM04											
1	WINDOW ENVELOPES				\$85.00	6-01-31-834-020	B	OFFICE SUPPLIES	R	06/29/26	07/13/26		
26-00443	06/29/26	APP03											
1	FIX SIDE DOOR OF BORO HALL				\$415.00	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	06/29/26	07/15/26		228990
26-00444	06/29/26	VORTE005											
1	JETTING SANITARY AVE A N 13TH				\$1,000.00	6-07-55-500-021	B	SEWER OPERATING OE	R	06/29/26	07/15/26		321629
26-00445	06/29/26	MRSOFO05											
1	END OF SCHOOL EVENT				\$790.00	6-01-28-795-020	B	RECREATION OE	R	06/29/26	07/13/26		061926-1
26-00450	06/29/26	MARRO005											
1	2026 QTRLY RETAINER				\$1,062.50	6-01-21-720-020	B	PLANNING BOARD OE	R	06/29/26	07/13/26		

BOROUGH OF HELMETTA
Bill List By P.O. Number

07/15/2026

06:05 PM

PO #		PO Date		Vendor		Contract		PO Type							
Item		Description		Amount		Charge Account		Acct Type		Description		Stat/Chk		First Enc Rcvd Chk/Void Date Date Date Invoice	
26-00457		07/07/26 DYNAS005 DYNASTY COMMERCIAL CLEANING													
1	COM CENTER CLEANING JUNE 2026	\$1,310.58	6-01-26-774-020	B		COMMUNITY CENTER OE	R			07/07/26	07/13/26			10	
26-00458		07/07/26 ROS02 THOMAS C. ROSELLI, ESQ.													
1	PUBLIC DEFENDER- JULY 2026	\$400.00	6-01-20-712-020	B		LEGAL SERVICES OE	R			07/07/26	07/13/26				
26-00459		07/07/26 KELSO005 KELSO & BURGESS													
1	COURT SESSION- JULY 2026	\$600.00	6-01-25-757-020	B		MUNICIPAL PROSECUTOR OE	R			07/07/26	07/13/26				
26-00463		07/07/26 MCU01 Middlesex Cty Utilities Auth													
1	DUMPING CHARGES- JUNE 2026	\$5,175.33	6-01-32-837-020	B		LANDFILL/DISPOSAL SOLID WASTE	R			07/07/26	07/13/26				
26-00464		07/07/26 MON06 MONROE TOWNSHIP UTILITY DEPT.													
1	SEWER TREATMENT 2026	\$68,711.00	6-07-55-500-023	B		MONROE M.U.A. CHARGES	R			07/07/26	07/13/26				
26-00467		07/07/26 STA09 STATE OF NEW JERSEY													
1	WORKFORCE ASSESSMENT	\$113.21	6-01-55-001-313	B		UNEMPLOYMENT ASSESSMENT	R			07/07/26	07/13/26				
26-00469		07/09/26 ONE02 ONE CALL CONCEPTS, INC.													
1	REGULAR LOCATE- JUNE	\$11.40	6-01-26-765-020	B		STREETS & ROADS OE	R			07/09/26	07/13/26				
26-00470		07/09/26 PWSER005 P&W SERVICES													
1	BATHROOMS-HELMETTA DAY 9-12	\$775.00	6-01-28-796-020	B		PARKS OE	R			07/09/26	07/13/26			62076	
26-00471		07/09/26 CREAT010 CREATIVE ENTERTAINMENT													
1	FACE PAINTERS-HELMETTA DAY	\$720.00	6-01-28-795-020	B		RECREATION OE	R			07/09/26	07/13/26				
26-00472		07/09/26 PAR04 PARTY PERFECT RENTALS LLC													
1	INFLATABLES-HELMETTA DAY	\$1,985.00	6-01-28-795-020	B		RECREATION OE	R			07/09/26	07/13/26				
26-00473		07/09/26 MELIS005 MELISSA HALLERMAN													
1	CANVA-JULY	\$12.95	6-01-20-120-020	B		MUNICIPAL CLERK OE	R			07/09/26	07/13/26				

PO #		PO Date	Vendor	Contract		PO Type				
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice	
26-00474	07/09/26 MUN03		MUNICIPAL CLERKS ASSOC OF NJ							
1	2026-2027 MEMBERSHIP	\$100.00	6-01-20-120-020	B	MUNICIPAL CLERK OE	R	07/09/26	07/13/26		
26-00475	07/09/26 AMAZO005		AMAZON CAPITAL SERVICES							
1	INV# 1JVN-D6HL-LDWX	\$46.70	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/09/26	07/13/26	1JVN-D6HL-LDWX	
26-00476	07/09/26 NJLM02		NJSLOM							
1	PAUL REED	\$65.00	6-01-26-765-020	B	STREETS & ROADS OE	R	07/09/26	07/13/26		
2	CHRIS SLAVICEK	\$65.00	6-01-20-701-020	B	ADMINISTRATOR OE	R	07/09/26	07/13/26		
3	PETER KARCZEWSKI	\$65.00	6-01-20-701-020	B	ADMINISTRATOR OE	R	07/09/26	07/13/26		
4	MELISSA HALLERMAN	\$65.00	6-01-20-120-020	B	MUNICIPAL CLERK OE	R	07/09/26	07/13/26		
		<u>\$260.00</u>								
26-00477	07/09/26 MICHE005		MICHELLE CASISA							
1	PONY RIDES/PETTING ZOO	\$1,125.00	6-01-28-795-020	B	RECREATION OE	R	07/09/26	07/13/26		
26-00479	07/09/26 HOM02		HOME DEPOT CREDIT SERVICES							
1	GLOVES	\$14.91	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/09/26	07/13/26	4611573	
26-00480	07/13/26 FLORI005		FLORIO PERRUCCI STEINHARDT							
1	JUNE SERVICES	\$1,800.00	6-01-20-712-020	B	LEGAL SERVICES OE	R	07/13/26	07/13/26		
2	JUNE SERVICES	\$820.00	6-01-25-749-020	B	FIRE DEPARTMENT OE	R	07/13/26	07/13/26		
		<u>\$2,620.00</u>								
26-00481	07/13/26 ACT01		ACTION DATA SVC, INC							
1	PAYROLL INVOICE #97462	\$76.24	6-01-20-705-021	B	FINANCE OE	R	07/13/26	07/13/26	97462	
2	PAYROLL INVOICE #97462	\$25.41	6-05-55-500-021	B	WATER OPERATING OE	R	07/13/26	07/13/26	97462	
3	PAYROLL INVOICE #97462	\$25.42	6-07-55-500-021	B	SEWER OPERATING OE	R	07/13/26	07/13/26	97462	
		<u>\$127.07</u>								
26-00482	07/13/26 MCI01		Middlesex Cty Improvement Auth							
1	CURBSIDE ASL- JUNE 2026	\$4,115.40	6-01-43-786-020	B	MIDDLESEX CO RECYCLING PROG	R	07/13/26	07/13/26	AR041726	
2	BRUSH/LEAVES JUNE 2026	\$373.41	6-01-43-786-020	B	MIDDLESEX CO RECYCLING PROG	R	07/13/26	07/13/26	AR041704	
		<u>\$4,488.81</u>								

BOROUGH OF HELMETTA
Bill List By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00483	07/13/26	ATL03				ATLANTIC TOMORROWS OFFICE							
1		METER READING (4/1-6/30)			\$463.86	6-01-31-832-020	B	COPYING	R	07/13/26	07/13/26		
26-00484	07/13/26	SAM02				SAMUEL KLEIN & COMPANY							
1		2026 MUNICIPAL BUDGET			\$2,750.00	6-01-20-705-021	B	FINANCE OE	R	07/13/26	07/13/26		
2		2026 MUNICIPAL BUDGET			\$2,300.00	6-05-55-500-021	B	WATER OPERATING OE	R	07/13/26	07/13/26		
3		2026 MUNICIPAL BUDGET			\$2,300.00	6-07-55-500-021	B	SEWER OPERATING OE	R	07/13/26	07/13/26		
					<u>\$7,350.00</u>								
26-00485	07/13/26	FRI01				FRIENDLY RENTAL CENTERS							
1		HOT DOG CART- HELMETTA DAY			\$200.00	6-01-28-795-020	B	RECREATION OE	R	07/13/26	07/15/26		B85147
26-00486	07/13/26	WAL02				GEORGE WALLACE							
1		APPAREL			\$110.00	6-01-25-752-020	B	FIRE PREVENTION BUREAU OE	R	07/13/26	07/15/26		
26-00488	07/13/26	AMAZO005				AMAZON CAPITAL SERVICES							
1		INV# 161T-VPHV-FKX1			\$45.98	6-01-31-834-020	B	OFFICE SUPPLIES	R	07/13/26	07/13/26		161T-VPHV-FKX1
26-00489	07/13/26	MID08				MIDDLESEX COUNTY FIRE ACADEMY							
1		3 HR DRILL/LEVEL II INSTRUCTOR			\$574.00	6-01-25-749-020	B	FIRE DEPARTMENT OE	R	07/13/26	07/15/26		26-0515
26-00490	07/13/26	PCP				PC PROGRESSIVE							
1		IT SERVICES MAY-JULY			\$810.00	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/13/26	07/15/26		
2		IT SERVICES MAY-JULY			\$150.00	6-01-20-701-020	B	ADMINISTRATOR OE	R	07/13/26	07/15/26		
3		IT SERVICES MAY-JULY			\$250.00	6-01-20-705-021	B	FINANCE OE	R	07/13/26	07/15/26		
					<u>\$1,210.00</u>								
26-00491	07/15/26	MID17				MIDDLESEX COUNTY TREASURER							
1		FUEL USAGE- JUNE 2026			\$584.41	6-01-31-833-020	B	GASOLINE	R	07/15/26	07/15/26		
26-00492	07/15/26	EAS01				EAST BRUNSWICK WATER UTILITY							
1		JUNE 2026 WATER			\$34,029.90	6-05-55-500-025	B	PURCHASE OF WATER	R	07/15/26	07/15/26		

BOROUGH OF HELMETTA
Bill List By P.O. Number

07/15/2026

06:05 PM

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00493	07/15/26	WATER005				WATER RESOURCE MANAGEMENT, INC							
1		BACKUP OPERATOR- JUNE 2026			\$300.00	6-05-55-500-021	B	WATER OPERATING OE	R	07/15/26	07/15/26		WHL2501-18
26-00494	07/15/26	REM01				REMINGTON & VERNICK ENGINEERS							
1		INV# 1206T090-7			\$1,497.50	G-02-15-026-023	B	STORMWATER MANAGEMENT	R	07/15/26	07/15/26		1206T090-7
26-00495	07/15/26	REM01				REMINGTON & VERNICK ENGINEERS							
1		INV# 1206T091-7			\$764.00	C-04-55-904-100	B	22-06 GEOGRAPHIC MAPPING	R	07/15/26	07/15/26		1206T091-7
26-00496	07/15/26	PUR01				PITNEY BOWES BANK PURCHASE PWR							
1		POSTAGE REFILL			\$755.95	6-01-31-831-020	B	POSTAGE	R	07/15/26	07/15/26		
2		POSTAGE REFILL			\$251.98	6-05-55-500-021	B	WATER OPERATING OE	R	07/15/26	07/15/26		
3		POSTAGE REFILL			\$251.99	6-05-55-500-021	B	WATER OPERATING OE	R	07/15/26	07/15/26		
					<u>\$1,259.92</u>								

Total Purchase Orders:	48	Total P.O. Line Items:	66	Total List Amount:	\$154,605.71	Total Void Amount:	\$0.00
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BOROUGH OF HELMETTA
Bill List By P.O. Number

Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description							
CURRENT FUND	6-01	\$33,940.67	\$0.00	\$33,940.67	\$0.00	\$0.00	\$33,940.67
WATER OPERATING FUND	6-05	\$43,057.95	\$0.00	\$43,057.95	\$0.00	\$0.00	\$43,057.95
SEWER OPERATING FUND	6-07	\$73,203.09	\$0.00	\$73,203.09	\$0.00	\$0.00	\$73,203.09
	Year Total:	\$150,201.71	\$0.00	\$150,201.71	\$0.00	\$0.00	\$150,201.71
GENERAL CAPITAL FUND	C-04	\$2,906.50	\$0.00	\$2,906.50	\$0.00	\$0.00	\$2,906.50
GRANT FUND	G-02	\$1,497.50	\$0.00	\$1,497.50	\$0.00	\$0.00	\$1,497.50
Total Of All Funds:		\$154,605.71	\$0.00	\$154,605.71	\$0.00	\$0.00	\$154,605.71

**Resolution
#2026-95**

RESOLUTION TO READ BUDGET BY TITLE ONLY

WHEREAS, NJSA 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of the hearing a complete copy of the approved budget as advertised has been posted in Borough Hall and copies have been made available by the Clerk to persons requiring them;

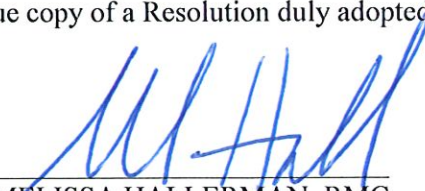
WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED that the budget shall be read by title only.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Pirrone			✓			
Dzingleski			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 15, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

BOROUGH OF HELMETTA

**RESOLUTION NO. 2026-96
RESOLUTION APPROVING THE 2026 MUNICIPAL BUDGET**

WHEREAS, the Borough of Helmetta has prepared its annual municipal budget for the fiscal year 2026 in accordance with the provisions of the Local Budget Law, N.J.S.A. 40A:4-1 et seq.; and

WHEREAS, the budget has been introduced and approved by the Borough Council at a public meeting held on June 17, 2026; and

WHEREAS, a public hearing on the budget was duly held on July 15, 2026, following proper notice as required by law, and all persons having an interest therein were given an opportunity to be heard; and

WHEREAS, the Mayor and Borough Council have determined that the adoption of the 2026 municipal budget is in the best interest of the Borough and its residents;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the 2026 Municipal Budget as advertised, introduced, and publicly reviewed is hereby adopted and approved.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Dzingleski			✓			
Pirrone			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 15, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

SECTION 2 - UPON ADOPTION FOR YEAR 2026

RESOLUTION

Be it Resolved by the HELMETTA County of MIDDLESEX BOROUGH that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

(a) \$ 1,660,173.57 (Item 2 below) for municipal purposes, and
 (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
 (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in

Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

(d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
 (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
 (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE

(Insert last name)

Ayes
 Karczewski
 Bahinski
 Dzingleski
 Pirrone
 Reid

Nays

Abstained

Absent

1. General Revenues

Surplus Anticipated	08-100	\$	404,400.00
Miscellaneous Revenues Anticipated	13-099	\$	700,099.67
Receipts from Delinquent Taxes	15-499	\$	60,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	1,660,173.57
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6. Sheet 42	07-195	\$	-
Item 6(b). Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added to the Certificate for the Amount to be Raised by Taxation for Schools in Type II School Districts Only:			
Item 6(b). Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	-
Total Revenues	13-299	\$	2,824,673.24

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:			
<u>Within "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent		XXXXXX	XXXXXXXXXXXXXX
(e) Deferred Charges and Statutory Expenditures - Municipal		34-201	\$ 1,266,862.00
(g) Cash Deficit		34-209	\$ 56,511.00
46-885		46-885	\$ -
Excluded from "CAPS"		XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-305	\$ 1,113,903.84
(c) Capital Improvements		44-999	\$ 50,000.00
(d) Municipal Debt Service		45-999	\$ 166,896.40
(e) Deferred Charges - Municipal		46-999	\$ -
(f) Judgments		37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)		29-405	\$ -
(g) Cash Deficit		46-885	\$ -
(k) For Local District School Purposes		29-410	\$ -
(m) Reserve for Uncollected Taxes		50-899	\$ 170,500.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)		07-195	
Total Appropriations		34-499	\$ 2,824,673.24

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 15th day of July, 2026. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2026 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 15th day of July, 2026, m.hallerman@helmettaboro.com, Clerk
Signature



**BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY**

SELF-EXAMINATION OF BUDGET RESOLUTION

2026 MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Helmetta has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2026 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Helmetta that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

Resolution #2026-97

4. That pursuant to the Local Budget Law:
- All estimates of revenue are reasonable, accurate and correctly stated,
 - Items of appropriation are properly set forth
 - In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

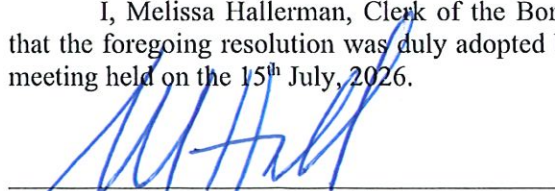
Approved:

Vote recorded as follows:

	Moved		RECORDED VOTE			
	1st	2nd	AYES	NAYS	ABSTAIN	ABSENT
Bohinski		✓	✓			
Dzingleski			✓			
Karczewski	✓		✓			
Perrione			✓			
Reid			✓			
Vacant						

CERTIFICATION

I, Melissa Hallerman, Clerk of the Borough of Helmetta, Middlesex County, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 15th July, 2026.



Melissa Hallerman, Borough Clerk

**BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY**

CERTIFICATION OF APPROVED BUDGET - 2026

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: July 15, 2026

By: _____
Denise Marabello
Chief Financial Officer
Borough of Helmetta

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))

**BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY**

RESOLUTION NO. 2026-98

**A RESOLUTION AUTHORIZING A TEMPORARY SOLICITATION PERMIT FEE OF
TWENTY DOLLARS (\$20.00) FOR VENDORS PARTICIPATING IN HELMETTA DAY
2026**

WHEREAS, the Borough of Helmetta will host Helmetta Day 2026 on Saturday, September 12, 2026, with a rain date of Sunday, September 13, 2026; and

WHEREAS, the Borough Council desires to provide for the orderly administration of vendor participation during Helmetta Day 2026; and

WHEREAS, the Borough requires vendors participating in the event to obtain a temporary solicitation permit in accordance with applicable Borough ordinances; and

WHEREAS, the Borough Council has determined that a temporary permit fee of Twenty Dollars (\$20.00) per vendor is reasonable to offset administrative costs associated with processing permit applications and coordinating the event.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

1. A temporary solicitation permit fee of Twenty Dollars (\$20.00) is hereby established for each vendor participating in Helmetta Day 2026.
2. This fee shall apply only to vendors participating in Helmetta Day 2026, scheduled for Saturday, September 12, 2026, with a rain date of Sunday, September 13, 2026.
3. All vendors shall obtain the required temporary solicitation permit and remit the applicable fee prior to participating in the event.
4. The Borough Clerk and such other Borough officials as may be necessary are hereby authorized to implement this Resolution and to collect the permit fee in accordance with applicable Borough ordinances and administrative procedures.
5. This Resolution shall take effect immediately upon its adoption according to law.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Dzingleski			✓			
Pirrone			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 15, 2026.



MELISSA HALLERMAN, RMC

Municipal Clerk

RES: 2026-99

RESOLUTION 2026-99

RESOLUTION APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE 2027 ROADWAY IMPROVEMENTS.

NOW, THEREFORE, BE IT RESOLVED, that Borough Council of the Borough of Helmetta formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2027- Avenue A, North 13th Street and Avenue B Improvements - 00533 to the New Jersey Department of Transportation on behalf of the Borough of Helmetta.

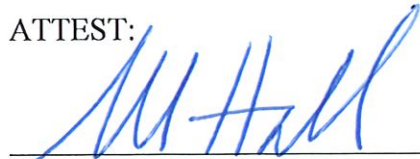
BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Helmetta and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

DATED: July 15, 2026



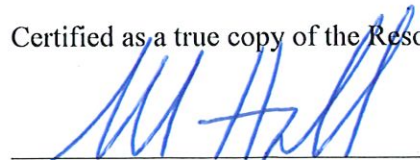
CHRISTOPHER SLAVICEK
Mayor

ATTEST:



MELISSA HALLERMAN, RMC
Municipal Clerk

Certified as a true copy of the Resolution adopted by the Council on the 15th day of July, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX
STATE OF NEW JERSEY**

RESOLUTION 2026-101

**A RESOLUTION AUTHORIZING THE EXECUTION OF A PAYROLL SERVICES
AGREEMENT BETWEEN THE BOROUGH OF HELMETTA AND ACTION DATA
SERVICES, INC.**

WHEREAS, the Borough of Helmetta requires professional payroll processing and related payroll services for the efficient administration of its payroll operations; and

WHEREAS, Action Data Services, Inc. has submitted a proposal to provide payroll processing and related payroll services to the Borough; and

WHEREAS, the proposed agreement includes Payroll and Tax Service, Pension Service, Agency Service, and Employee Self Service (ESS), which are the payroll services currently provided to the Borough under the existing agreement; and

WHEREAS, the proposed agreement shall commence on October 1, 2026, and continue through September 30, 2028, for an initial term of two (2) years; and

WHEREAS, the agreement provides that unless either party provides written notice of termination at least ninety (90) days prior to September 30, 2028, the agreement shall automatically renew for one (1) additional year through September 30, 2029, under the same terms and conditions contained in the original agreement; and

WHEREAS, the estimated annual contract fee for the services is \$11,078.83, based upon the issuance of approximately twenty-one (21) W-2 forms, the processing of twenty-six (26) payrolls annually, and the anticipated payroll-related services performed on behalf of the Borough; and

WHEREAS, Action Data Services, Inc. shall bill the Borough only for the actual number of payrolls processed and the actual payroll-related services provided, which may result in annual costs that are greater or less than the estimated annual fee; and

WHEREAS, the Chief Financial Officer has reviewed the proposal and recommends that the Borough enter into the agreement with Action Data Services, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

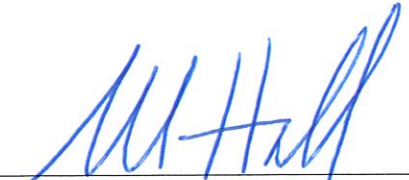
1. The Mayor and Borough Clerk are hereby authorized to execute a two (2) year agreement with Action Data Services, Inc. for payroll processing and related payroll services, commencing October 1, 2026, and ending September 30, 2028.

2. The agreement shall include Payroll and Tax Service, Pension Service, Agency Service, and Employee Self Service (ESS), together with such payroll-related services as set forth in the proposal submitted by Action Data Services, Inc.
3. The agreement shall automatically renew for one (1) additional year through September 30, 2029, unless either party provides written notice of termination at least ninety (90) days prior to September 30, 2028, in accordance with the terms of the agreement.
4. The estimated annual contract amount is \$11,078.83; however, Action Data Services, Inc. shall invoice the Borough based upon the actual number of payrolls processed and the actual payroll-related services performed.
5. The Chief Financial Officer is authorized to certify the availability of funds annually, subject to the Borough's adopted budget and the Local Public Contracts Law.
6. The Mayor, Borough Clerk, Chief Financial Officer, and any other appropriate Borough officials are hereby authorized to execute all documents and take all actions necessary to effectuate the purposes of this Resolution.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Dzingleski			✓			
Pirrone			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 15, 2026.



 MELISSA HALLERMAN, RMC
 Municipal Clerk

**Resolution
2026-102**

**Resolution authorizing salaries & wages to be paid to employees of the Borough of
Helmetta, retroactive January 1, 2026**

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Helmetta that the following salaries and wages shall be paid to various employees of the Borough of Helmetta retroactive January 1, 2026, unless otherwise noted.

Salaried Employees

<u>Employee</u>	<u>Base Salary</u>	<u>Longevity Percentage</u>	<u>Total Annual Salary</u>
Reed	\$92,150.91		\$92,150.91
Marabello	\$39,154.66		\$39,154.66
McDermott	\$13,339.79		\$13,339.79
Hallerman	\$85,852.80		\$85,852.80
Mercado	\$15,450.00		\$15,450.00
Herman	\$10,000.00		\$10,000.00
Crane	\$31,827.00		\$31,827.00
Rampacek	\$8,755.00		\$8,755.00
Wallace	\$13,000.00		\$13,000.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Dzingleski			✓			
Pirrone			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 15, 2026.



MELISSA HALLERMAN
Municipal Clerk

RESOLUTION

2026-103

EXTENSION OF GRACE PERIOD FOR 2026 THIRD QUARTER TAX PAYMENT

WHEREAS, 2026 Third Quarter Taxes are due and payable on August 1, 2026; and

WHEREAS, it is deemed that the grace period be executed due to the delay of the mailing of the 2026 final tax bills; and

WHEREAS, such an extension is permitted pursuant to R.S. 54:4-67,

NOW, THEREFOR, BE IT RESOLVED by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the grace period for the payment of the 2026 Third Quarter be extended to twenty five calendar days after the date of mailing of the 2026-2027 tax bills; and

BE IT FURTHER RESOLVED that any Third Quarter Tax payments received after twenty-five calendar days from the date of the mailing shall accrue interest from the statutory due date of August 1, 2026.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Dzingleski			✓			
Pirrone			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 15, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

Tina McDermott

TINA MCDERMOTT
TAX COLLECTOR

MONTH OF: JUNE

DATED: 7/7/2026

TAXES	2025	18,502.32
TAXES	2026	50,071.38
TAXES	2027	

ADJUSTMENTS

100% TAX EXEMPT VET	-138.06
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INTEREST	3,538.10
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(138.06)

RECORDING FEES
LIEN SEARCH FEES
LIEN REDEMPTION
DUPLICATE CERT
DUPLICATE BILL
TAX SALE PREMIUMS

CLOSING BALANCES

	DEBIT	CREDIT	NET
2025	0.00	1,089.36	1,089.36
2026	(31,975.21)	53,552.59	21,577.38
2027	0.00	0.00	0.00
			<u>22,666.74</u>

TOTAL	<u>72,111.80</u>
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TAX COLLECTORS TRUST

DATE	CK#	SOURCE	DEBITS	CREDITS	
5/30/2026					136,036.53
6/1/2026	1012	CERT 24-00010	2,535.64		
6/30/2026		interest paid		11.12	
			<u>2,535.64</u>	<u>11.12</u>	
		TOTAL AS PER 6/30/26 BANK STATEMENT			133,512.01

[illegible]

BOROUGH OF HELMETTA

2025

DELINQUENT TAXES AS OF:

6/30/26

2025 TAX \$ SOLD AT 2025 TAX LIEN SALE

CREDIT BALANCE

(9,206.65)

DECEMBER				<u>68,894.44</u>
<u>2026</u>		Cash Recpts	adj	
JANUARY	68,894.44	(7,340.25)		61,554.19
FEBRUARY	61,554.19	(12,122.02)		49,432.17
MARCH	49,432.17	(14,223.22)		35,208.95
APRIL	35,208.95	(12,057.78)		23,151.17
MAY	23,151.17	(3,559.49)		19,591.68
JUNE	19,591.68	(18,502.32)		1,089.36
JULY	1,089.36			1,089.36
AUGUST	1,089.36			1,089.36
SEPTEMBER	1,089.36			1,089.36
OCTOBER	1,089.36			1,089.36
NOVEMBER	1,089.36			
BALANCE			4 PROPERTIES	<u>\$1,089.36</u>

2025 W/S \$ SOLD AT 2025 TAX LIEN SALE

30 PROPERTIES

\$17,218.76

June 2026

Municipal Clerk

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
6/3/2026	Michael Holland	Animal		\$8.00 Cash
6/5/2026	Nicole Segreto	Current - Marriage License		\$28.00 Ck# 152
6/8/2026	Stephen Mechkowski	Trust - Recreation Fishing Derby		\$300.00 Ck# 858
6/8/2026	Kyle Holon	Current - Marriage License		\$28.00 Cash
6/8/2026	Sean Dicks	Current - Certified Copy		\$15.00 Ck# 7768
6/9/2026	Jeremy Hacker	Current - Marriage License		\$28.00 Ck# 116
6/11/2026	Matthew Schumacher	Animal		\$46.00 Ck# 921
6/18/2026	Viran Patel	Current - Marriage License		\$28.00 Cash
6/23/2026	Steve Whitcomb	Current - Certified Copy		\$30.00 Ck# 3970
6/29/2026	Taha Hebatullah	Current - Marriage License		\$28.00 Cash
6/30/2026	Oleksandr Vynarskyy	Current - Certified Copy		\$30.00 Cash

**BOROUGH OF HELMETTA
ORDINANCE 2026-08**

**AN ORDINANCE OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,
STATE OF NEW JERSEY, AMENDING THE CODE OF THE BOROUGH OF
HELMETTA TO ESTABLISH AGE AND OCCUPANCY REQUIREMENTS FOR AGE-
RESTRICTED RESIDENTIAL DEVELOPMENTS**

WHEREAS, the Mayor and Council of the Borough of Helmetta find that it is in the best interests of the Borough to establish clear and uniform occupancy standards applicable to age-restricted residential developments located within the Borough; and

WHEREAS, the Borough desires to preserve housing intended for older persons while ensuring compliance with applicable federal and state laws governing age-restricted communities; and

WHEREAS, the Mayor and Council further find that adopting uniform occupancy standards will promote consistency in the administration of age-restricted residential developments and affordable housing intended for older persons within the Borough; and

WHEREAS, the Mayor and Council deem it appropriate to amend the Borough Code to establish minimum age and occupancy requirements for all age-restricted residential developments.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

SECTION I. The Code of the Borough of Helmetta is hereby amended by adding a new section within the chapter governing zoning and/or affordable housing, to be numbered by the Borough Code Publisher, as follows:

§ _____. Age and Occupancy Requirements for Age-Restricted Residential Developments.

A. Applicability. The provisions of this section shall apply to every age-restricted residential development within the Borough of Helmetta, including any age-restricted affordable housing development, unless more restrictive occupancy requirements are imposed by applicable federal or state law, court order, deed restriction, affordable housing agreement, or other governmental approval.

B. Occupancy Requirements.

(1) At least eighty percent (80%) of the occupied dwelling units within each age-restricted residential development shall be occupied by at least one permanent resident who is fifty-five (55) years of age or older.

(2) Up to twenty percent (20%) of the occupied dwelling units within an age-restricted residential development may be permanently occupied by persons under fifty-five (55) years of age, provided that such occupancy is otherwise consistent with all applicable federal, state, and local laws governing housing for older persons.

**BOROUGH OF HELMETTA
ORDINANCE 2026-08**

**AN ORDINANCE OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,
STATE OF NEW JERSEY, AMENDING THE CODE OF THE BOROUGH OF
HELMETTA TO ESTABLISH AGE AND OCCUPANCY REQUIREMENTS FOR AGE-
RESTRICTED RESIDENTIAL DEVELOPMENTS**

(3) One child who is at least nineteen (19) years of age may permanently reside in a dwelling unit together with his or her parent or parents.

C. Permanent Occupancy. For purposes of this section, a permanent resident shall mean any individual who occupies a dwelling unit as his or her principal residence.

D. Compliance. Each owner, homeowners' association, condominium association, property manager, or other entity responsible for administering an age-restricted residential development shall maintain records reasonably necessary to demonstrate compliance with the occupancy requirements set forth herein and with all applicable federal and state laws governing housing for older persons.

SECTION II. If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance, which shall remain in full force and effect.

SECTION III. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. This Ordinance shall take effect upon final passage, publication, and filing as required by law.

ORDINANCE 2026-08
BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: July 15, 2026

Recorded Vote

Motion made by *Council President Karczewski*

Second by *Councilman Pirrone*

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Dzingleski	✓			
Councilman Pirrone	✓			
Councilman Reid	✓			

Adopted on First Reading
Dated: July 15, 2026

M. Hall
Melissa Hallerman, RMC

Adopted: August 19, 2026

Recorded Vote

Motion made by

Second by

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski				
Councilwoman Bohinski				
Councilman Dzingleski				
Councilman Pirrone				
Councilman Reid				

Adopted on Second Reading
Dated: August 19, 2026

Melissa Hallerman, RMC

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX**

BOND ORDINANCE NO. 2026-09

BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2024-08 ADOPTED ON SEPTEMBER 18, 2024, PROVIDING FOR REMEDIATION SITE IMPROVEMENTS TO THE FORMER ANIMAL SHELTER PROPERTY, IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$250,000 FOR A TOTAL APPROPRIATION OF \$600,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$237,500 FOR A TOTAL DEBT AUTHORIZATION OF \$570,000, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") finally adopted Bond Ordinance No. 2024-08 on September 18, 2024 (the "Prior Ordinance") providing for remediation site improvements to the former animal shelter property located in the Borough; and

WHEREAS, the Borough has determined that the costs associated with said improvements are higher than anticipated and has determined to supplement the appropriation and bonds and notes authorized therefor; and

WHEREAS, the Borough has an additional \$12,500 available in its Capital Improvement Fund in addition to the \$17,500 authorized by the Prior Ordinance; and

WHEREAS, the Borough has determined that the \$175,000 authorized by the Prior Ordinance for purposes permitted under N.J.S.A. 40A:2-20 is insufficient and desires to increase such allocation by \$125,000 to an aggregate amount of \$300,000.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough and were previously authorized by the Borough by the Prior Ordinance. For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$250,000 in addition to the \$350,000 appropriated by the Prior Ordinance, said sums being inclusive of all appropriations heretofore

made therefor, including the sum of \$30,000 as down payment, \$17,500 of such down payment was previously appropriated by the Prior Ordinance, and an additional down payment of \$12,500 is authorized hereby and is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes, \$237,500 negotiable bonds are hereby authorized to be issued in addition to the \$332,500 previously authorized by the Prior Ordinance, for a total principal amount not to exceed \$570,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purpose for which the bonds are to be issued consist of remediation site improvements to the former animal shelter property, located at 58 Main Street in the Borough and identified as Block 13, Lot 39.02 on the Borough Tax Map, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$570,000 including the \$237,500 authorized herein, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$600,000, which is equal to the amount of the \$250,000 supplemental appropriation herein made therefor and the \$350,000 appropriation made by the Prior Ordinance.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase

price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is fifteen (15) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$237,500 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$300,000, including \$125,000 authorized hereby and \$175,000 authorized by the Prior Ordinance, for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Municipal Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. All Ordinances or parts of ordinances in conflict or inconsistent with any of the terms of this ordinance are hereby repealed to the extent that they are in such conflict or are inconsistent. In the event that any section, part or provision of this ordinance shall be held to be unconstitutional or invalid by any court, such holding shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so held unconstitutional or invalid.

Section 10. This bond ordinance shall take effect twenty (20) days after the first dissemination thereof through the Borough's website after final adoption, as provided by the Local Bond Law.

ORDINANCE 2026-09
BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: July 15, 2026

Recorded Vote

Motion made by *Councilwoman Bohinski*

Second by *Council President Karczewski*

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Dzingleski	✓			
Councilman Pirrone	✓			
Councilman Reid	✓			

Adopted on First Reading
Dated: July 15, 2026

M Haller
Melissa Hallerman, RMC

Adopted: August 19, 2026

Recorded Vote

Motion made by

Second by

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski				
Councilwoman Bohinski				
Councilman Dzingleski				
Councilman Pirrone				
Councilman Reid				

Adopted on Second Reading
Dated: August 19, 2026

Melissa Hallerman, RMC

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX**

CAPITAL ORDINANCE NO. 2026-10

CAPITAL ORDINANCE PROVIDING FOR ROADWAY IMPROVEMENTS TO ERICSON AVENUE AND CLUB DRIVE, AND APPROPRIATING \$317,000 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") has determined to provide for roadway improvements to Ericson Avenue and Club Drive in the Borough; and

WHEREAS, the Borough has available \$40,502 in the Borough's General Capital Improvement Fund; and

WHEREAS, the Borough expects to receive \$276,498 grant funds from the New Jersey Department of Transportation (NJDOT) to partially fund said improvements.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough. For the improvements or purposes described in Section 2, there is hereby appropriated \$317,000, said sum being inclusive of \$40,502 from the Borough's General Capital Improvement Fund and \$276,498 in grant funds expected to be received by the Borough from the NJDOT.

Section 2. The improvements hereby authorized to be undertaken consist of roadway improvements to Ericson Avenue and Club Drive in the Borough, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section 3. The 2026 capital budget of the Borough will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. An aggregate amount not exceeding \$84,700 for engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section 5. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 2 hereof, shall be applied to direct payment of the cost of the improvements within the appropriation herein authorized.

Section 6. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 7. This ordinance shall take effect as provided by law.

ORDINANCE 2026-10
BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: July 15, 2026

Recorded Vote

Motion made by

Second by

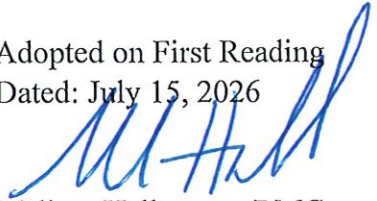
Roll Call

Councilwoman Bohinski
Councilman Reid

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Dzingleski	✓			
Councilman Pirrone	✓			
Councilman Reid	✓			

Adopted on First Reading
Dated: July 15, 2026


Melissa Hallerman, RMC

Adopted: August 19, 2026

Recorded Vote

Motion made by

Second by

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski				
Councilwoman Bohinski				
Councilman Dzingleski				
Councilman Pirrone				
Councilman Reid				

Adopted on Second Reading
Dated: August 19, 2026

Melissa Hallerman, RMC

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX**

BOND ORDINANCE NO. 2026-11

BOND ORDINANCE PROVIDING FOR THE ACQUISITION AND INSTALLATION OF RADIO READ WATER METER READER COMPONENT UPGRADES, APPROPRIATING \$80,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$60,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as Water Utility improvements to be undertaken in and by the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$80,000, said sum being inclusive of all appropriations heretofore made therefor, including the sum of \$20,000 as the down payment for said purposes. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets. In accordance with N.J.S.A. 40A:2-11c of the Local Bond Law, no down payment is required as this bond ordinance authorizes obligations solely for purposes which are self-liquidating and deductible from the gross debt of the Borough as set forth in N.J.S.A. 40A:2-7h.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$60,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the acquisition and installation of radio read water meter reader component upgrades, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$60,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$80,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$80,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$20,000 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water Utility improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is five (5) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is not increased by the authorization of the \$60,000 bonds and notes provided in this bond ordinance because the purposes authorized herein are self-liquidating and are deductible from the Borough's gross debt in accordance with N.J.S.A. 40A:2-44c and the obligations authorized herein will be within all debt limitations prescribed by said Law.

(d) An aggregate amount not exceeding \$5,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

(f) This bond ordinance authorizes obligations of the Borough solely for purposes described in subparagraph (h) of §40A:2-7 of the Local Bond Law, and the obligations authorized herein are to be issued for purposes which are self-liquidating within the meaning and limitation of N.J.S.A. 40A:2-45 of said Law and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44c and N.J.S.A. 40A:2-47(a) of said Law.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first dissemination thereof through the Borough's website after final adoption, as provided by the Local Bond Law.

ORDINANCE 2026-11
BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: July 15, 2026

Recorded Vote

Motion made by *Councilwoman Bohinski*

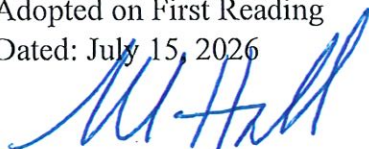
Second by *Council President Karczewski*

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Dzingleski	✓			
Councilman Pirrone	✓			
Councilman Reid	✓			

Adopted on First Reading
Dated: July 15, 2026


Melissa Hallerman, RMC

Adopted: August 19, 2026

Recorded Vote

Motion made by

Second by

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski				
Councilwoman Bohinski				
Councilman Dzingleski				
Councilman Pirrone				
Councilman Reid				

Adopted on Second Reading
Dated: August 19, 2026

Melissa Hallerman, RMC

RESOLUTION

2026-104

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body of the Borough of Helmetta wishes to discuss potential litigation.

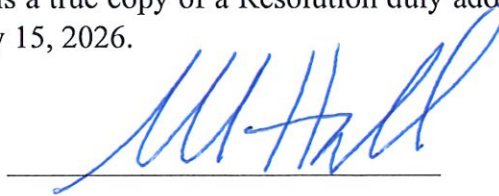
Minutes will be kept and once the matter involving the confidentiality of the matter is no longer considered confidential, then the minutes will be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from the meeting.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Dzingleski			✓			
Pirrone		✓	✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 15, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk